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*CHICO UNIFIED SCHOOL DISTRICT*

**Citizens’ Bond Oversight Committee**  
**Measure E**

2022-2023 Annual Report  
February 2024

**I. Introduction**

This is the 2022-2023 Annual Report of Citizens’ Bond Oversight Committee (CBOC) for Measure E of the Chico Unified School District. This report is prepared, in conformance with California law, to summarize the work of the Bond Oversight Committee and review the past year of activity.

**II. History and Overview of the Citizens’ Bond Oversight Committee**

On November 6, 2012, the Chico Unified School District (“District”) submitted for voter approval Measure E, a bond measure to authorize the sale of \$78 million in bonds for needed repairs, upgrades and new construction projects for the District’s schools. This measure was submitted to voters under the terms and conditions of Proposition 39 (Article XIII of the California State Constitution), which requires a 55 percent affirmative vote for passage. Measure E passed with 63.32 percent.

Because Measure E passed pursuant to Proposition 39, the District was required to establish a citizen’s oversight committee and to conduct two independent audits. The first audit is a financial audit included in the District’s annual financial audit. The second audit is a performance audit.

**III. Committee Membership**

California Education Code, Sections 15278-15282 established the duties of school district and its duly formed citizens’ oversight committee with respect to Proposition 39 bond measures. This code requires that the governing board establish and appoint members to an independent citizens’ oversight committee within 60 days of the date that election results are certified.

The Committee must consist of at least seven members to serve a term of four years without compensation and for no more than three consecutive terms. The Committee must include:

- a. One member who is active in a business organization representing the business community located within the school district.
- b. One member active in a senior citizens' organization.
- c. One member who is a parent or guardian of a child enrolled in the school district.
- d. One member is both a parent or guardian of a child enrolled in the school district and active in a parent-teacher organization.
- e. One member who is active in a bona fide taxpayers' organization.

A seven-member Citizens' Bond Oversight Committee was appointed by the Board in March 2013, to provide oversight of all bonds passed under Proposition 39, as required by law.

Current Committee membership includes:

Mark Francis – Chair, Business Representative, Term June 2025  
 Kelley Crockett – Vice Chair, Member at Large, Term June 2029  
 Tracy Bettencourt – Parent/Guardian, Term June 2028  
 Joseph Cobery – Senior Citizen Group Representative – Active Member in a Senior Citizens' Organization, Term 2032  
 Ivan Garcia – Parent/Guardian of Child Enrolled in District & active in a parent-teacher organization, Term June 2032  
 Randy Salado – Member at Large, Term June 2028

The CUSD Citizens' Bond Oversight Committee met to discuss 2022-2023 matters on the following dates:

- February 28, 2024  
 The Committee reviewed and approved the minutes from the March 20, 2023 meeting. The 2022-23 Expenditure Report was reviewed and discussed. The 2022-23 Bond Audit was reviewed. There were no findings. Committee Member Crockett moved to approve the Bond Audit Report, seconded by Member Bettencourt. The Bond Audit was approved. CUSD Kistle shared a presentation which included a timeline of the Facilities Master Plan (FMP) and current Phase IV projects – McManus Elementary Modernization, Restroom Renovations, Transitional Kindergarten Implementation at Emma Wilson, Little Chico Creek, and Marigold, and Safety and Security Projects. CUSD French shared a Draft Annual Report for Measure E highlighting the changes. Committee Member Bettencourt moved to approve, seconded by Member Cobery. Report was adopted.

#### IV. **CBOC Actions**

Measure E expenditures for fiscal year 2022-2023 were reviewed by the Committee at the meeting held on February 28, 2024.

#### V. **Performance and Financial Audit Reports**

In accordance with the California State Constitution, the District will continue to have a performance audit completed annually until all Measure E funds have been expended. These reports are designed to meet the requirements of Article XIII of the California State Constitution; to inform the community of the appropriate use of funds generated through the sale of bonds authorized by Measure E; and to help the District improve its overall bond program.

The June 30, 2023 annual independent financial audit was conducted by Horton McNulty & Saeteurn, LLP. Their report, dated June 30, 2023 states that in their opinion the financial statements present fairly, in all material respects, the Measure E Proposition 39 Bond Building Fund of Chico Unified School District as of June 30, 2023, and the changes in financial position, for the year ended in accordance with accounting principles generally accepted in the United States of America.

The June 30, 2023 annual independent performance audit was conducted by Horton McNulty & Saeteurn, LLP. Their report, dated June 30, 2023, states that the results of their procedures indicated that the Chico Unified School District complied, in all material respects, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIIA of the California Constitution.

**VI. Communications with the Public**

A CBOC website page, as required by law, exists, and the information that is posted includes CBOC meeting agendas and minutes and committee by-laws. Copies of the Bond Performance Audit have been posted, as is a link for community members interested in becoming a member of the CBOC.

**VII. Expenditures**

<b>Project Name</b>	<b>Prior Expenditures</b>	<b>2022-2023 Expenditures</b>	<b>Status</b>
General Exp, FMP Revision & Phase 3 Planning	493,941	2,500	in progress
Measure E Master Plan	638,741		completed
Canopy Replacement CJHS & Rosedale	248,277		completed
CHS HVAC Replacement – Library	260,180		completed
PV Athletic Facility Planning	100,000		completed
CHS Athletic Facility Planning	100,000		completed
ADA Phase 1 Corporation Yard	204,108		completed
Safety & Security	2,408,159	17,779	in progress
Energy Efficiency LED house lights for CFA	3,391		completed
Technology Infrastructure	2,291,961		completed

MJHS MP Building Planning & Building	2,062,516		completed
Junior High Programming	46,952		completed
MJHS Site Drainage	418,719		completed
BJHS Conversion/Modernization	4,471,863		completed
Technology Infrastructure Phase II	1,471,143		completed
Hooker Oak Shade Structure	56,312		completed
Marigold Elementary New Construction	10,611,243		completed
Shasta Elementary New Construction	3,422		completed
Neal Dow Elementary New Construction	10,159,057		completed
Loma Vista New Construction	7,435,022		completed
Emma Wilson Elementary Kindergarten Building	2,084,819		completed
<b>Total</b>	<b>45,552,046</b>	<b>20,279</b>	

#### VIII. Conclusions

The Citizen's Bond Oversight Committee, based on its review of the annual financial and performance audit reports and information received from District staff, Consultants and others, for expenditures through June 30, 2023 agrees the bond proceeds maintained in the building fund were used in compliance of the California Constitution.

The Chico Unified School District website, <http://www.chicousd.org/Departments/Business-Services/CUSD-School-Bonds/Citizens-Bond-Oversight-Committee-CBOC/CBOC-Measure-E/index.html>, provides information on Measure E, annual performance and financial audits, meeting agendas and minutes.